

CONFIDENTIAL

1 October 1951

ADMINISTRATIVE SERVICES OFFICE

SIOT T/O

INCUMBENT

PENDING OR VACANT

25X1 GENERAL SERVICES DIVISION (CONTINUED)
RECORDS MANAGEMENT AND DISTRIBUTION BRANCH

GS-13 Records Officer

GS-5 Clerk-Steno

Vital Materials Section

GS-7 Analyst Supvr.

GS-5 Clerk

GS-3 Microphotographer

Records Analysis Section

GS-12 Analyst Supvr.

GS-11 Analyst

GS-9 Methods Exam-Records

GS-9 Analyst

GS-7 Analyst

GS-3 Microphotographer

Archives Section

GS-9 Analyst Supvr.

GS-7 Analyst

GS-5 Analyst Typist

[Redacted] GS-12
9-19-51 Sec. req. 8-24

25X1

Trans. from

(Trans. [Redacted]
27-51) 9-15-51

25X1

[Redacted]
7-16-51 (SC)
lease [Redacted] (GS-11)
(Sec. cl. only 7-25-51)

25X1

25X1

GS-7)
[Redacted] (Sec. only
5-17-51) F.C. 8-22-51

25X1

25X1

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1 October 1951

ADMINISTRATIVE SERVICES OFFICE

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INCUMBENT

PENDING OR VACANT

GENERAL SERVICES DIVISION (CONTINUED)

RECORDS MANAGEMENT AND DISTRIBUTION BRANCH (CONTINUED)

Archives Section (Continued)

GS-4 Clerk
GS-3 Microphotographer

Clerk-Stenographer)

Mail Control Section

GS-9 Supervisor

GS-8 Supervisor

GS-6 Mail Supervisor
GS-6 Courier

GS-5 Courier

GS-5 Mail Supervisor

GS-4 Mail Clerk

(GS-4)
GS-3

5-25-51

25X1

25X1

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ADMINISTRATIVE SERVICES OFFICE

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INCUMBENT

PENDING OR VACANT

GENERAL SERVICES DIVISION (CONTINUED)

25X1

RECORDS MANAGEMENT AND DISTRIBUTION BRANCH (CONTINUED)

Mail Control Section (Continued)

GS-5 Secret Courier

GS-4 Courier

GS-3 Courier

GS-3 Mail Clerk

CFC-4 Messenger

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ADMINISTRATIVE SERVICES OFFICE

SLOT T/O

INCUMBENT

PENDING OR VACANT

GENERAL SERVICES DIVISION (CONTINUED)

RECORDS MANAGEMENT AND DISTRIBUTION BRANCH (CONTINUED)

Mail Control Section (Continued)

25X1

CPC-3 Messenger

GS-4 File Clerk

Total T/O - General Services Division

Total Training Pool - General Services Division

Grand Total - General Services Division

Pending Recruitment Request for Couriers

#3972 P-24-51 Courier

25X1

* Training Pool Positions

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UNCLASSIFIED RESTRICTED CONFIDENTIAL SECRET
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CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP

TO	INITIALS	DATE
1 <i>Chief, Res. Mgt. & Dist</i>		
2		
3		
4		
5		

FROM	INITIALS	DATE
1 <i>Adm. Off. - Adm. Services</i>		
2		
3		

<input type="checkbox"/> APPROVAL	<input checked="" type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE
<input type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> RETURN
<input type="checkbox"/> COMMENT	<input type="checkbox"/> PREPARATION OF REPLY	<input type="checkbox"/> DISPATCH
<input type="checkbox"/> CONCURRENCE	<input type="checkbox"/> RECOMMENDATION	<input checked="" type="checkbox"/> FILE

REMARKS:

*37-3 for [] was
cancelled 9-14-51 — He declined.*

Approved For Release 2005/08/24 : CIA-RDP70-00211R000300200006-9
SECRET (CONFIDENTIAL) RESTRICTED UNCLASSIFIED

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CONFIDENTIAL

1 October 1951

ADMINISTRATIVE SERVICES OFFICE

SLOT T/O

INCUMBENT

PENDING OR VACANT

GENERAL SERVICES DIVISION

25X1

GS-11 Chief
GS-13 Asst. Chief
GS-5 Clerk-Stenographer

pdg. 9-19-51

T/O Transfer

VACANT

25X1

9-11-525X1